

# 2017-18 Pender County Schools Free and Reduced Price School Meals Household Application (Complete one application per household. Please use a **PEN**)

Please return to: 925 Penderlea Hwy. Burgaw NC 28425 Jacqueline Harvey 910-663-3555; Rita Head 910-663-3550

| A. CHILDREN and STUDENT Household Members  |    |   |             |  | <i>NOTE: For more information on "Sources of Income for CHILDREN/STUDENTS" and Income Frequency see the charts on page 2 (or reverse side) of this application.</i> |  |  |  | B. Assistance Programs                 |  |   |  |
|--|----|---|-------------|--|---|--|--|--|--|--|---|--|
| <b>1) LIST the names of ALL INFANTS, CHILDREN and STUDENTS in the household up to and including grade 12.</b><br><b>2) CIRCLE "S" for STUDENT or "O" for Other children that are not students to indicate the child's role in the household.</b> |    | If applicable, for each <b>STUDENT</b> in the household please <b>ENTER the Name of the School</b> where the student is currently enrolled and their current <b>Grade</b> . |             | If applicable, please <b>CIRCLE</b> if a CHILD/STUDENT is:<br><br>Homeless<br>Migrant<br>Runaway<br>Foster |   | <b>CHILD/STUDENT INCOME Earnings from Work</b><br><br>ENTER total GROSS income amount (before deductions) in whole dollars only. (\$000) |  | <b>CHILD/STUDENT INCOME from ALL OTHER Sources</b> |  |  | Do any Household members (including you) currently participate in one or more of the following assistance programs: FNS, Work First Cash Assistance/TANF, or FDPIR?<br><br><input type="checkbox"/> NO <input type="checkbox"/> YES |  |
| First  | MI | Last  | Circle One: | School Name  | Grade   | GROSS Income   | CIRCLE Frequency                       | Income   | CIRCLE Frequency                       |  |   |  |
|  |    |   | S O         |  |   | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |   |  |
|  |    |   | S O         |  |   | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |   |  |
|  |    |   | S O         |  |   | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |   |  |
|  |    |   | S O         |  |   | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |   |  |
|  |    |   | S O         |  |   | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |   |  |

| C. ADULT Household Members  |  | <b>1) For EACH ADULT household member (including yourself) ENTER ALL types and amounts of GROSS income received. Please INSERT a "0" to indicate NO INCOME where applicable. If an income field is left blank it certifies there is no income to report. 2) USE whole dollar amounts only (no cents) (ex. \$1000). NOTE: For more information on Sources of Income for Adults and Income Frequency see the charts on page 2 (or reverse side) of this application.</b> |  |   |  |  |  |  |  |  |  |
|---|--|--|--|---|--|--|--|--|--|--|--|
| <b>LIST ALL ADULT household members (FIRST and LAST name) even if they do not receive income.</b> |  | GROSS Income Earnings from WORK  | CIRCLE Frequency                       | Public Assistance/ Alimony/ Child Support | CIRCLE Frequency                       | Pensions/ Retirement/ All Other Income | CIRCLE Frequency                       |  |  |  |  |
| Head of Household   |  | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$  | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$                                     | Weekly Monthly<br>Bi-Weekly Bi-Monthly | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |  |  |
| Other Adult   |  | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$  | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$                                     | Weekly Monthly<br>Bi-Weekly Bi-Monthly | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |  |  |
| Other Adult   |  | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$  | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$                                     | Weekly Monthly<br>Bi-Weekly Bi-Monthly | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |  |  |
| Other Adult   |  | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$  | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$                                     | Weekly Monthly<br>Bi-Weekly Bi-Monthly | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |  |  |
| Other Adult   |  | \$   | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$  | Weekly Monthly<br>Bi-Weekly Bi-Monthly | \$                                     | Weekly Monthly<br>Bi-Weekly Bi-Monthly | Weekly Monthly<br>Bi-Weekly Bi-Monthly |  |  |  |

| D. Household Total and Social Security Number (SSN)                                |     |
|--|-----|
| ENTER Total Number of Household Members (Children and Adults) HERE                 | [ ] |
| ENTER LAST FOUR DIGITS of SSN HERE (Head of Household or Primary Wage Earner ONLY) | [ ] |
| <input type="checkbox"/> I do not have a Social Security Number                    |     |

| E. Attestation: An adult household Member must sign the application. "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my child(ren) may lose meal benefits and I may be prosecuted under State and Federal Laws." |               |                 |          |        |           |  |
|---|---------------|-----------------|----------|--------|-----------|--|
| Head of Household Signature:  | Today's Date: | Email:          | Address: |        |           |  |
| Printed Name:   |               | Contact Number: | City:    | State: | Zip Code: |  |

| F. Child(ren)'s Ethnic and Racial Identities (Optional)   |  |
|---|--|
| <b>SELECT one ethnicity:</b><br><input type="checkbox"/> Hispanic or Latino<br><input type="checkbox"/> Not Hispanic or Latino  |  |
| <b>SELECT one or more (regardless of ethnicity):</b><br><input type="checkbox"/> American Indian or Alaska Native<br><input type="checkbox"/> Asian<br><input type="checkbox"/> Black or African American<br><input type="checkbox"/> Native Hawaiian or other Pacific Islander<br><input type="checkbox"/> White |  |

|  |                                 |  |                          |
|--|---------------------------------|--|--------------------------|
| <b>For Office Use Only</b>   | Total Household Members : _____ | Total Household Income: _____ per: _____ | <b>Income Conversion</b> |
| <small>NOTE: If there are multiple income sources with more than one frequency, the SFA must annualize all income by multiplying:</small><br><input type="checkbox"/> Weekly (x52) <input type="checkbox"/> Bi-Weekly (x26) <input type="checkbox"/> Monthly (x12) <input type="checkbox"/> Bi-Monthly (x24) <input type="checkbox"/> Annually |                                 |  |                          |

|  |
|--|
| <b>Eligibility Determination:</b><br><input type="checkbox"/> Categorical Eligibility <input type="checkbox"/> Free <input type="checkbox"/> Reduced <input type="checkbox"/> Denied |
| <b>Reason for Denial of Eligibility:</b><br>_____  |

|  |
|--|
| Determining Official's Signature & Date: |
| Confirming Official's Signature & Date:  |
| Verifying Official's Signature & Date:   |

## Sources of Income

| Sources of Income for CHILDREN/STUDENTS   |   |
|---|---|
| Sources of Income   | Examples  |
| <ul style="list-style-type: none"> <li>Earnings from work</li> </ul>  | <ul style="list-style-type: none"> <li>A child has a regular full or part-time job where they earn a salary or wages</li> </ul>   |
| <ul style="list-style-type: none"> <li>Social Security                             <ul style="list-style-type: none"> <li>-Disability Payments</li> <li>-Survivor's Benefits</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>A child is blind or disabled and receives Social Security benefits</li> <li>A Parent is disabled, retired or deceased and their child</li> </ul> |
| <ul style="list-style-type: none"> <li>Income from any other source</li> </ul>  | <ul style="list-style-type: none"> <li>A child receives regular income from a private pension fund, annuity or trust</li> </ul>   |

| Sources of Income for ADULTS   |   |   |
|--|---|---|
| Earning from Work  | Public Assistance/Alimony/Child Support   | Pensions/Retirement/All Other Income  |
| <ul style="list-style-type: none"> <li>Salary, wages, cash bonuses</li> <li>Net income from self-employment (farm or business)</li> </ul> <p><i>If you are in the U.S. Military:</i></p> <ul style="list-style-type: none"> <li>Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances)</li> <li>Allowances for off-base housing, food and clothing</li> </ul> | <ul style="list-style-type: none"> <li>Unemployment benefits</li> <li>Worker's compensation</li> <li>Supplemental Security Income (SSI)</li> <li>Cash Assistance from State or local government</li> <li>Alimony payments</li> <li>Child support payments</li> <li>Veteran's benefits</li> <li>Strike benefits</li> </ul> | <ul style="list-style-type: none"> <li>Social Security (including railroad retirement and black lung benefits)</li> <li>Private pensions or disability benefits</li> <li>Regular income from trusts or estates</li> <li>Annuities</li> <li>Investment income</li> <li>Earned interest</li> <li>Rental income</li> <li>Regular cash payments from outside household</li> </ul> |

## Income Frequency

|   |  |
|---|--|
| <b>Weekly</b> = Once per week           | <b>Bi-Weekly</b> = Every two (2) weeks |
| <b>Monthly</b> = Once per month         | <b>Bi-Monthly</b> = Twice per month    |
| <b>Annually</b> = Total salary per year |  |

## Please mail this application to:

Jacqueline Harvey at Pender County Schools

925 Penderlea Hwy

Burgaw NC 28425

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

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- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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